

TOWN OF VERMONT PLAN COMMISSION MEETING  
January 23, 2023 – 6:00 p.m.

**Call to order and posting certification**

Doug called the meeting to order at 6:00 p.m. The meeting was properly noticed: posted on the front door of Town Hall, posted on the town website, emailed to the online subscribers, and published in the Mount Horeb Mail and Star News.

Present: Doug Meier, Diane Anderson, Nick Balster, Dean Bossenbroek, Jim Elleson, Scott Moe, Tim Pierce

**Approval of agenda**

Dean moved and Tim seconded a motion to approve the agenda. Motion carried 6-0.

**Approval of December meeting minutes**

Dean moved and Doug seconded a motion to approve the December meeting minutes. Motion carried 5-0.

**Public Input/General Comments**

- Doug Naujeck had questions regarding 220 acres of land for sale in Section 36. The property has 4 PDRs available.
  - Could they put all four in a row along County Highway...possible if driveway approved by County and Town of Vermont
  - LUIF needs to be filled out for any action on driveways etc.
  - Rezone will be necessary.
- Warren Gaskill expressed concerns:
  - Communication with landowners is not consistent.
  - Cracks in the current web site as information is not regularly updated.
  - Election information is not available on the website.
- Mary McMurry raised questions about domestic animal boarding.
  - Wants to foster dogs from Puerto Rico
  - The limit on dogs is 6 weeks per animal, can have 6 or more if less than 6 weeks.
  - May have to change zoning.
- Doug Meier is no longer going to chair the Plan Commission. He will remain a member and Tim Pierce has agreed to assume the seat.

**Recap of Jan 10 DCTA meeting with Dane Co Land & Water Resources.**

- Problem in a nutshell: people intend to buy land, install a driveway and build without timely and complete knowledge of the process and the involvement of the town and the county
- Key issues include:
  - Disturbance of over 4,000 sq ft of new surface area
  - Creation of over 20,000 sq ft of impervious surface area
  - Erosion control and storm water management
- Suggestions include:

- Put it on LUIF to make it a part of the process to assist landowners.
- Get the fact sheet, very important, follow up with the county to make sure it happens
- Recommend that Karen send a letter to the county, Jeremy, re this matter.
- Obtain County preliminary review which would be especially valuable in determining if landowner is going over 20,000 feet.
- Warnings that paid consultants don't always have the best approach.

**Review of letters sent to new landowners in the township**  
**Webpage review and update**

Doug moved and Scott seconded a motion to table items 6 and 7 to next meeting. Motion carried 7-0.

**Driveway ordinance review, entrances, public safety standards, etc.**

- Discussion of the radius or turn off the main road to enter the driveway. Is 36 ft radius feasible? Jim will provide a diagram to assist in this discussion.
- Discussion of tightening up vegetation control for better access by emergency vehicles
- Discussion of where to put turnouts for non-shared driveways.
- Discussion of turnout for driveways over 500 ft.
- Discussion of identifying driveways that are over 1,000 ft.
  - Need a binder for problematic driveways.
  - Have a colored disc on driveway number.

**Agenda items for the next meeting.**

Review of letters sent to new landowners in the township.

Webpage review and update

Driveway ordinance review, entrances, public safety standards, etc.

Dane County Land and Water Resources Fact Sheet

**Next meeting date**

February 27, 2023, at 6:00 p.m.

**Adjournment.**

Scott moved and Nick seconded a motion to adjourn. Motion carried 7-0. The meeting was adjourned at 8:35 p.m.

Diane Anderson, Plan Commission Secretary